



Alliance Française de Seattle

Payment

CLASS REGISTRATION PAYMENT INFORMATION	
◆ Check # _____	
<input type="checkbox"/> I have enclosed my check for \$_____ payable to Alliance Française de Seattle	
◆ Credit Card	
<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard	
Card Number	Expires on (MM/YY)
CVV	The CVV (Credit Card Verification Value) is required as a security measure to reduce the risk of fraud. MasterCard or Visa: 3-digit CVV is on the back of your card at the end of the account number. American Express: 4-digit CVV is on the front of the card above the account number.
Payment Checklist	
Tuition [course 1]	\$
Tuition [course 2, if applicable]	\$
Appropriate discount (10% off for second class and more)	- \$
Books	\$
\$25 Registration Fee for Non-Members	\$
Membership	\$
\$5 Materials and photocopy fee applies to all classes	\$
Late registration fee	\$
TOTAL	\$

Language Center Policies

- New students who have previously taken French are encouraged to complete a free 30 minute evaluation, ensuring your correct class placement for your level of proficiency. Please call the office at (206) 632-5433 to schedule your complimentary evaluation.
- Registration and payment are due one week prior to the start of classes.
- Refunds: Partial refunds are issued only if requested before the second class meeting. There is a \$25 charge for withdrawal at any time. Classes attended will be charged. Credit may be issued on a case by case basis for withdrawal before the second class meeting and must be used within the next 2 quarters of classes. Credit is not transferable. A full refund is issued for cancelled classes.
- Course cancellations and changes: The Alliance Française de Seattle reserves the right to cancel courses, adjust curriculum or change teachers at any time during the session. A minimum of four enrollments is required to open a class. If you are registered in a course that is cancelled, you will be notified by telephone or email and given the option to transfer to another course or to be fully refunded.

I have read and accept the Alliance Française de Seattle Language Center Policies.

Signature (required) _____

Un grand merci et à très bientôt!